

# NAME

# SURNAME

## PERSONAL STATEMENT

A mini advert about you!

### CONTACT

Address: Area, Town

Mob: 07000 000000

E: email@email.com

### KEY SKILLS

- Examples

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## WORK EXPERIENCE

### Company (Date-Present)

#### Job role / title

Basic description of role. Key responsibilities include:

- Key responsibilities listed

Key achievements:

- Key achievements listed

### Company (Dates from / to)

#### Job role / title

Basic description of role. Key responsibilities include:

- Key responsibilities listed

Key achievements:

- Key achievements listed

### Company (Dates from / to)

#### Job role / title

Basic description of role. Key responsibilities include:

- Key responsibilities listed

**Company (Dates from / to)**

**Job role / title**

Basic description of role. Key responsibilities include:

- Key responsibilities listed

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## **EDUCATION**

[Name] School, Location – Dates from / to

[Number] GCSE's including [Maths; English, Science etc.]

[Name] College, Location – Dates from / to

Qualifications gained

## **HOBBIES AND INTERESTS**

- Art
- Running
- Gym
- Swimming
- Reading
- Socialising
- DIY etc

**REFERENCES AVAILABLE ON REQUEST**